

G.H. Moody Middle School Student Handbook 2011 - 2012

Student Name

School Counselor

7800 Woodman Road
Henrico, VA 23228-3826

Main Office (804) 261-5015
IB Office (804) 261-6440
School Counseling (804) 261-5019
Main Office Fax (804) 261-5024
IB Office Fax (804) 261-6441
Counseling Office Fax (804) 515-1121

Office Hours: 8:00 a.m. – 4:30 p.m.
School Hours: 8:30 a.m. – 3:15 p.m.

Visit us on the web:
www.gomoody.com
www.gomoodypta.com



Arthur G. Raymond, III
Principal

Henrico County Public Schools Mission Statement

Henrico County Public Schools, in partnership with the community, will inspire, empower, and educate every student to be prepared for success in the 21st century.

Our Beliefs:

- Every student can learn
- Students should develop 21st century skills
- Student success requires a shared responsibility by students, teachers, parents, and community
- Students develop best in a positive learning environment that is safe, clean, and well-maintained
- Our diversity will be our strength
- In unity of purpose and equity of opportunity
- A well-educated, highly motivated, and strongly supported staff is critical for a quality education
- Strong community support should be cultivated and maintained
- Each member of our school community should be treated with dignity and respect
- In continuous improvement and life-long learning

George H. Moody Middle School Mission Statement

We believe that all children will respond to high expectations within a program that:

- fosters the discovery of individual strengths;
- creates autonomous, reflective learners;
- embrace cultural diversity;
- promotes collaboration and communication for the 21st century; and
- encourages active involvement in a culturally diverse international community.

International Baccalaureate Mission Statement

The International Baccalaureate Organization aims to develop inquiring, knowledgeable, and caring young people to create a better and more peaceful world through intercultural understanding and respect. To this end the IBO works with schools, governments and international organizations to develop challenging programmes of international education and rigorous assessment. These programmes encourage students across the world to become active, compassionate, and lifelong learners who understand that other people, with their differences, can also be right.

About our namesake . . .

For nearly thirty-eight years, Dr. George H. Moody served the youth and staff of Henrico County as a teacher, principal, and finally as superintendent. Born in 1901, Moody attended the University of Richmond where he earned a Bachelor of Arts degree in June of 1928. After this, he embarked on the first leg of his career in education by teaching elementary school in Goochland County. In 1951, he became the first principal of the newly opened Hermitage High School where he served until being promoted to superintendent in 1956. He worked in this capacity until he retired in 1969.

On August 31, 1978, Moody was honored with a great educational accolade. Hermitage Middle School, previously Hermitage High School, changed its name to George H. Moody Middle School - a great hallmark in the life of a dedicated educator. Moody died just five years later on September 10, 1983.

TABLE OF CONTENTS

- I. What will my school day be like at MMS?**
- As a student, what is expected of me each day?
 - When do Henrico County Public Schools' rules apply to me?
 - What is the school dress code?
 - When can I arrive at school?
 - What if I need to see a school counselor?
 - When will I need a hall pass?
 - How should I conduct myself in the hallway?
 - What kind of lock will I need for my locker?
 - When can I use the telephone?
 - Cell phones
 - What if my parents need to bring me something at school?
 - What do I need to know about the library?
 - What is Moody's daily schedule?
 - What is Activity Period?
 - How long do I have between classes?
 - What is the daily bell schedule?
 - Where can I buy another MMS agenda book?
 - What is the grading scale?
 - How will my academic progress be reported?
 - What do I need to know about the cafeteria?
 - How do I find my bus at the end of the day?
 - What if I do not ride the bus to and from school?
 - What if there is a crisis in the building?
- II. What do I need to know about attendance?**
- What is an excused absence or tardy?
 - What needs to be done if I am absent?
 - What is needed for an early dismissal?
 - What if I wish to ride a bus other than my assigned bus?
 - What information goes on a note written to Moody Middle School?
 - What should a visitor to Moody Middle School know?
- III. What do I need to know about assignments when absent from class?**
- How long do I have to make up my work when I'm absent?
 - How can I get my assignments if I am absent?
 - What is MAP?
- IV. What should I know about the clinic?**
- What if I feel ill at school?
 - What if I need to take medication while at school?
- V. What do I need to know about extracurricular opportunities?**
- When am I eligible to participate in a school sport or organization?
 - What sports teams can I join at MMS?
 - What clubs can I join at MMS?
 - What do I need to know about school dances?
 - When can I purchase a MMS memory book?
 - Where is the school events calendar?

- VI. **What do I need to know about the laptop?**
 - When may I use my laptop?
 - How do I back up my work?
 - Think before you link
 - Can I have music or games on my laptop?
 - Can I use my laptop with my home Internet?
 - How should I carry my laptop?
 - Who owns the laptop?
 - What are the Help Desk hours?
 - What is questionable content?
- VII. **Remote Access to Electronic Resources**
- VIII. **Raiders Read Guidelines for Sustained Silent Reading**
- IX. **MLA Citation Style for Middle School Students**
- X. **The IB Learner Profile**

I. What will my school day be like at MMS?

As a student, what is expected of me each day?

- Attend class and be seated when the tardy bell rings.
- Show respect for all people and property.
- Refrain from any public display of affection (PDA).
- Be prepared to participate in every class.
- Bring all required materials (textbooks, charged laptop, MMS agenda book, paper, and writing tools).
- No gum is allowed at any time.
- Open food and drinks should not be taken out of the cafeteria.
- Eating and drinking in the halls is not allowed.
- Follow all additional classroom rules.

When do Henrico County Public Schools' rules apply to me?

From the moment a student leaves his/her doorstep in the morning until returning to his/her doorstep in the afternoon, all rules explained in the Henrico County *Code of Student Conduct* apply. The *Code of Student Conduct* and Moody policies apply at after-school events, field trips, and other school-sponsored activities.

What is the school dress code?

George H. Moody Middle School follows the dress code that is found in the HCPS *Code of Student Conduct*.

When can I arrive at school?

Students should not arrive on campus before 7:50 a.m. Those students arriving between 7:50 a.m. and 8:05 a.m. should report directly to the cafeteria. For safety reasons, car riders should be dropped off on Vernon Road or on Bransford Road at the crosswalk. **The bus loading area is restricted to use by buses ONLY during pick-up and drop-off times (7:50 - 8:30 a.m. and 2:30 p.m. - 3:30 p.m.).**

What if I need to see a school counselor?

Students need an appointment to see a counselor. Students can get an appointment form from any teacher.

When will I need a hall pass?

Outside the normal 5-minute class change, students should always have a hall pass written in the Moody Middle School agenda book and signed by a faculty member. Once students enter the building in the morning or leave the cafeteria after breakfast, they should go to their first block period class or to their locker.

How should I conduct myself in the hallway?

Students need to be sure that classes are not being disrupted or disturbed in any way. During class changes, "inside voices" should be used. During the Pledge of Allegiance and/or moment of silence, the student should stop and recite the Pledge or stand silently until both are over. Students should walk to the right of the hallway when traveling to any destination. Students should keep hallways clear of personal items while at their lockers.

What kind of lock will I need for my locker?

Locks must be rented from the school for \$1 each. These are the only locks that can be used on Moody Middle School lockers. The school cannot assume responsibility for items left in unlocked lockers, lost or loaned to another student. Students are advised to keep all belongings in their possession or safely secured in their lockers at all times. Students should not share their combinations with anyone else. Each student is issued a hall lock and locker *and* a PE lock and locker. If locks are not returned at the end of the year, you must pay a replacement lock fee of \$6.

When can I use the telephone?

If there is an emergency, students may use the telephone in the school counseling office after getting permission from a member of the school counseling staff. Forgetting homework, a book, laptop, gym clothing, a project, lunch, bus note, etc. does not constitute an emergency in middle school. See cafeteria information on page 5 for details about breakfast or lunch.

Cell phones

Phones must be turned off and out of sight during the school day. Cell phones must not be used on the bus. Students may use cell phones on campus only before 7:50 a.m. and after 3:30 p.m. Confiscated cell phones will ONLY be returned to a parent or guardian.

What if my parents need to bring me something at school?

Parents may bring items to the office and complete an item delivery form. Students will be called to the office to pick up the item between classes. If the parent needs to see the child, the parent must sign in and go to the counseling office. A counselor will call the student out of class.

What do I need to know about the library?

Students may visit the library from 8:05 a.m. until 8:25 a.m. each morning after getting a pass from their first block teacher. The library is also open during each Activity Period. In addition, the library remains open until 4:00 p.m. on Tuesdays and Thursdays. Students may come to the library anytime during the day with a pass from their classroom teacher. Regular library hours are 8:05 a.m. – 3:30 p.m. Books may be checked out for a two-week period and renewed twice if necessary. Students are responsible for returning borrowed materials on time and paying fees for lost or damaged materials. Library fines are 5 cents per day up to \$1.00. Overdue notices will be sent to students periodically. The library staff is available at any time to help students with research or finding books. The librarians offer 6th, 7th, and 8th grade book clubs during lunch on various days.

What is Moody's daily schedule?

Students attend 7 academic classes every Monday. Students attend four classes each day Tuesday through Friday. On Tuesday and Thursday, students attend periods 1- 4. On Wednesday and Friday, students attend periods 1, 5, 6, and 7. This designation does not change even if there is a cancelled day of school, such as a snow day. Students should come to school prepared for the classes they have that day. Homework should be completed on the night it is assigned. The student's personal schedule can be found on HCPSLink for the whole year.

What is Activity Period?

During our Activity Period, students are engaged in many different planned activities, which may include assemblies, Bounce, gifted enrichment, remediation, and other program requirements. Time during the Activity Period may also be used to make up assignments missed during an absence. Activity Period occurs during the first period class of the day Tuesday through Friday.

How long do I have between classes?

Students are given five minutes to change classes and should be in class and seated when the tardy bell rings.

What is the daily bell schedule?

Monday	Tuesday through Friday
Block 1: 8:30-9:20	Block 1: 8:30-10:00
Block 2: 9:25-10:15	Block 2 and 5: 10:05-11:35
Block 3: 10:20- 11:10	Block 3 and 6: 11:40-1:40
Block 4: 11:15-12:33	
6 Lunch 11:15-11:39	6 Lunch 11:40-12:05
7 Lunch 11:42-12:06	7 Lunch 12:10-12:35
8 Lunch 12:09-12:33	8 Lunch 12:40-1:05
Block 5: 12:38-1:27	Block 4 and 7: 1:45-3:15
Block 6: 1:32-2:21	
Block 7: 2:26-3:15	

Half Day (no lunch is served; dismissal is approximate and is determined by when buses arrive from the elementary school run).

Where can I buy another Moody Middle School agenda book?

All students will receive the first MMS agenda book free of charge. Replacement agenda books can be purchased in the school counseling office for \$5 until the supply is depleted.

What is the grading scale for all Henrico County Public Schools?

A	93-100
B	85-92
C	77-84
D	70-76
F	Below 70

How will my academic progress be reported?

All grades are available on <https://hcpslink.henrico.k12.va.us>. Grades are updated weekly and can be checked anytime. Parents are provided a login and password at the beginning of the school year. Interims and nine-week report cards will be sent home by the student and returned signed by a parent or guardian.

What do I need to know about the cafeteria?

While eating in the cafeteria, students should:

- follow the directions of the cafeteria monitor;
- remain seated at his/her assigned table;
- not cut in line;
- place all trash in the trashcan and recyclable materials in the plastic recycle bins; and
- use inside voices.

Students cannot leave their seat or the cafeteria without permission. Consequences for misbehavior in the cafeteria can result in loss of privileges in the cafeteria.

Each student will receive a lunch account number at the beginning of the school year. Parents are encouraged to use www.mylunchmoney.com to monitor and add money to their child's account. Parents may send money in advance to put into the account for their student. These payments may

be made for any length of time: a week, a month or longer. Checks should include the lunch account number. All checks must be received before 10 a.m. in the cafeteria. The cafeteria staff will notify the student verbally before the account has reached a zero balance.

Students without lunch money may be able to charge their meal. A note given to the student by the cashier will notify parents of a zero or negative balance. The next time money is deposited into the student's lunch account the money owed will be automatically deducted. There will be a limit to the number of meals that can be charged.

Breakfast is served à la carte from 7:50 a.m. to 8:20 a.m. Students who plan to get breakfast should report to the cafeteria immediately when arriving on campus. Students are given 10 minutes to eat breakfast and report to class immediately. No refunds are given from cafeteria accounts. For assistance, please contact the cafeteria manager.

How do I find my bus at the end of the day?

Students should report to the bus ramp area each day at dismissal and look at the bus board to locate their bus. After locating their bus, students must board immediately.

What if I do not ride the bus to and from school?

Students who do not ride the bus should wait for their ride in the front of the school. **Students who do not ride the bus are not allowed on the bus ramp. No student is allowed on campus without direct adult supervision after 3:30 p.m.** Unsupervised students are considered to be trespassing. Bike riders and walkers should **only** exit the campus via established crosswalks and sidewalks. **Bike racks are available for bike riders.** Bike riders are encouraged to wear a helmet.

What if there is a crisis in the building?

In the event of a crisis situation, students must follow directions given by a member of the staff. This includes all alarms, whether it is a drill or an actual emergency.

II. What do I need to know about attendance?

What is an excused absence or tardy?

The attendance secretary maintains a record of absences and late arrivals to school on each student attending George H. Moody Middle School. Students are expected to arrive at school and report to all classes on time every day. Per the HCPS *Code of Student Conduct*, justified reasons for absences should be submitted for each early dismissal, late arrival or absence to the attendance secretary on the day of the early dismissal, late arrival, or absence. A late student will be considered tardy unexcused unless the student has an acceptable reason for tardiness.

Acceptable reasons for tardiness to school are as follows:

- Personal illness that is verified by a parent/guardian in person or by note
- Medical appointments verified by a parent or guardian or by a note from the attending physician
- A court appearance that is verified by the parent or guardian either by phone or in person or a copy of the court document requesting the student's presence in court
- Unusual circumstances received in writing that are approved by the administration

Unacceptable reasons for tardiness to school are as follows:

- Truancy
- Oversleeping by either the student or the parent or guardian
- Walking to school
- Missing the bus or ride, including car trouble
- Circumstances that are deemed unacceptable by administration

What needs to be done if I am absent?

A parent or guardian must call the school office (261-5015) before 9:00 a.m. each day to notify the attendance secretary of the absence and the reason for the absence. Without a phone call the absence is automatically labeled as unexcused. In addition, a note written by the parent or guardian should also be sent with the student and brought to the main office when he/she returns to school. A note should be given to the attendance secretary prior to a planned absence and following an unplanned absence. The attendance secretary will make an attempt to contact the parent or guardian by using our automated phone service, Connect-ED, each day to confirm the absence when notification by the parent or guardian does not take place. Responding to a telephone call from the attendance secretary does not eliminate the need to send a note to the attendance secretary when the student returns from an absence.

What is needed for an early dismissal?

Under no circumstances will an early dismissal be granted over the telephone. Students will be released only to the names listed on the Authorization to Pick Up form completed by a parent/guardian. The person picking up the child must come to the office with photo identification and sign the student out of school. No student will be called from class until the parent or guardian is present and has signed the student out. In addition, the student must sign out before leaving with the parent/guardian. All early dismissals must occur prior to 3:00 p.m. Early dismissals on half-days must occur before 12:00 p.m.

What if I wish to ride a bus other than my assigned bus?

MMS requires both written documentation and verbal verification by a parent or guardian before permission will be granted for a one-day bus change. Notes must be dropped off in the main office before 10:00 a.m. The student should pick up the bus pass later in the day for presentation to the bus driver. **No bus passes will be issued on the day before a holiday, on early dismissal days, or on the last day of school.**

What information goes on a note written to Moody Middle School?

Information required	Early dismissal	Tardy to school	Absent from school	Bus Change
First & last name of the student	X	X	X	X
Date	X	X	X	X
Time of departure or arrival	X	X		
Reason or supporting documentation	X	X	X	
Student location at the time of dismissal	X			
Bus number & student travel buddy's name				X
Daytime contact phone number	X	X	X	X
Parent/legal guardian printed name and signature	X	X	X	X

What should a visitor to Moody Middle School know?

Parents should park in the designated space in the front of the building on Woodman Road. All visitors must report to the main office upon arriving on campus when school is in session. A visitor's pass should be displayed while in the building.

Moody Middle School students may not invite student guests to visit Moody Middle School during the regular school day. **Former students and siblings may not visit Moody Middle School during the regular school day.**

III. What do I need to know about assignments when absent from class?

How long do I have to make up my work when I'm absent?

All work missed either as a result of an absence or a suspension must be made up. The student has two (2) days to make up work for each day of school missed. The maximum number of days allowed for make-up work to be completed and turned in for full credit is six (6) school days.

Work must be made up in all classes, including gym. Students must perform an hour of physical activity for each class missed. A PE Make-Up form must be signed by a parent and turned in to the gym teacher within 2 days of returning to school.

How can I get my assignments if I am absent?

If you miss only one class, contact a student buddy from your same class or your teacher for missed assignments. If more than three days are missed, a parent or guardian should contact school counseling by phone (261-5019) or e-mail their child's teachers to request make-up work. The make-up work requested will be available 24 hours after the request is made. Parents, guardians or another designated person must pick up all work requested through school counseling. Another resource for finding out about missed work is <https://hcpslink.henrico.k12.va.us>.

What is MAP?

MAP (Moody Alternative Program) is our in-school suspension program. Students are assigned to MAP as a result of violating the *Code of Student Conduct*. MAP allows students to receive educational services during the time of a consequence. When a student is assigned to MAP, he/she will spend the school day there. Teachers will provide schoolwork for the student. Students are expected to complete all class assignments while in MAP. Time missed during an assignment to MAP because of a late arrival or an early dismissal will be made up.

IV. What should I know about the clinic?

What if I feel ill at school?

If a student becomes ill at school, permission will be given for the student to go to the clinic via a pass from the teacher. If needed, the clinic attendant will contact the parent.

Protocol for sending a student home with a fever will be that of an oral temperature of 100.4° or higher. A parent or guardian must sign out any student leaving from the clinic.

The school must be able to contact at least one parent or guardian during school hours. It is vital that current contact and emergency numbers are made available to the clinic whenever changes occur. **Students are not allowed to use a cell phone to send or receive calls or texts from a parent, guardian or other adult.**

What if I need to take medication while at school?

All prescription and non-prescription medications that must be taken at school require a written note from a parent or guardian giving permission to administer the medication. Prescription medication must be in the original container with the prescription label intact. Medication administered on a long-term basis must have a physician's note. Non-prescription medication such as aspirin or inhalers must be presented in the original sealed container. Students who need to take non-prescription medications for more than three consecutive days must have a physician's note.

Students requiring inhalers cannot carry them unless a medical order from the physician is on file in the clinic. This must be done every school year since medications and dosages can change.

V. What do I need to know about extracurricular opportunities?

When am I eligible to participate in a school sport or organization?

The student must:

- have not reached his or her 15th birthday by August 1 of the upcoming year;
- have passing grades in the four core subjects including English, math, science, and social studies;
- be enrolled at George H. Moody Middle School and attend at least three classes a day;
- have a completed current physical examination that is dated after May 1 of this school year
- be in good behavioral standing;
- be picked up by 5:30 p.m. on practice days and 6:30 p.m. on game days.

What sports teams can I join at MMS?

George H. Moody Middle School offers a wide variety of sports. Students who are interested in participating in a school-sponsored sport should see their Health & Physical Education teacher for specifics.

Fall = Boys' Soccer, Football, Girls' Tennis, Girls' Basketball, Cheerleading

Winter = Boys' Basketball, Wrestling, Gymnastics, Cheerleading

Spring = Baseball, Boys' Tennis, Girls' Soccer, Softball, Track

Students should contact the Athletic Director for information about tryouts.

What clubs can I join at MMS?

At George H. Moody Middle School all students are members of the Student Council Association (SCA) and are encouraged to take an active role in its decisions and projects. Each Activity Period group selects an ambassador who attends all meetings and serves as a liaison between the Activity Period and the SCA Executive Board. SCA Executive Board officers are elected in the fall.

Students should listen carefully to announcements, check HCPSLink or monitor the school website for additional club opportunities.

What do I need to know about school dances?

In order for a student to be allowed to attend a dance he or she must:

- be a current Moody student;
- attend school the day of the dance;
- adhere to the student dress code;
- follow school behavioral guidelines;
- pre-arrange a ride for pick up at the end of the dance;
- have a signed permission slip and purchase a ticket prior to the dance.
- A student who is absent, in MAP or suspended out of school on the day of the dance may not attend.

When can I purchase a MMS memory book?

Orders for the memory books are placed in the fall and books are received in the spring. No additional copies are ordered for spring sales.

Where is the school events calendar?

You can find a listing of all school events on www.dynacal.com/henrico. Once you are on the website, scroll to Moody on the left and double click. A link is also found on gomoodly.com.

VI. What do I need to know about the laptop?

When may I use my laptop?

Students may only use the laptop under parent or teacher supervision or risk confiscation for misuse. Students may not use the laptop on the bus.

How do I back up my work?

All students have a personal folder on the server and student login information. Backup important documents and never give out your login information. If your hard drive ever crashes, you will have copies of it on the server in your personal folder. Work that has not been backed up will not be accepted as an excuse for late or incomplete assignments. **Personal folders are for storing schoolwork only.**

Think before you link.

Your Internet access is monitored while you are at school. If you visit sites that are not school related, including game sites and social networking sites, you will receive consequences that may include suspension and loss of laptop.

Can I have music or games on my laptop?

You may not play or store any music on your computer that has inappropriate titles or lyrics. Any files that you store should not affect the performance of the laptop. Games should be played only when directed by a teacher for educational purposes.

Can I use my laptop with my home Internet?

Yes, but you may not use the laptop for communication that may be inappropriate or lead to school disruptions. You may be held responsible at school for actions on your laptop wherever and whenever it is used.

How should I carry my laptop?

Your laptop must **always** be carried in the school-issued padded case. A laptop should never be kept in a book bag without the padded case.

Who owns the laptop?

You must remember that your computer is the property of Henrico County Public Schools. It has been issued to you as an educational tool. Any attempt to deface the laptop, tamper with its software configuration, alter/modify the original HCPS image is prohibited and will result in disciplinary action. This could include confiscation of the computer, a conference with your principal and/or parents, suspension, expulsion, or legal action.

What are the Help Desk hours?

The Help Desk is open daily. Students must have a pass from a classroom teacher.

What is questionable content?

Questionable content is anything that is not related to instruction (games, pornography, inappropriate images, or other material that may be considered inappropriate).

VII. Remote Access to Electronic Resources

For the latest updates to Moody Middle's online database resources, always check Moody's library web page first (<http://moodyraiders.org/library>). To search all of the databases at once for resources for your research paper, science project, or any other assignment, you can click on *OneSearch* (<http://oneresearch.henrico.k12.va.us>) on Moody's library page. *OneSearch* is also located on your *School Space* home page. To use *OneSearch* from home, you will need to log in with a user name and password. After you click on *OneSearch*, you must click *Middle*, and then you will be prompted for your user name (it's the same as your HCPSLink user name) and password (your 4 digit HCPSLink password number).

VIII. Raiders Read Guidelines for Sustained Silent Reading (SSR)

- You must read a book of your choice for the entire allotted time.
- You may not do homework.
- You must have a book in your possession when SSR time starts.
- You may not talk or disturb others.
- No student should be in the hallway during SSR.

IX. MLA Citation Style for Middle School Students

Electronic Sources	Print Sources
<p>Article from Web Site Author if given. "Title of the web page." Title of overall web site. Publisher or sponsor, copyright date. Medium of publication. Date of access. <URL>.</p> <hr/> <p>Marshall, G. "Proceedings of the 2007 Animal-Borne Imaging Symposium." National Geographic, National Geographic Society, Oct 10-13 2007. Web. 10 June 2009. <http://www.nationalgeographic.org/animal/image.html>.</p>	<p>Book – One Author Author (last, first). <i>Title of the book</i>. City of publication: name of the publisher, year of publication. Medium of publication consulted.</p> <hr/> <p>Franke, Damon. <i>Modernist Heresies: British Literary History, 1883-1924</i>. Columbus: Ohio State UP, 2008. Print.</p>
<p>Scholarly Journal Web Sites (library databases) Author if given. "Title of the article." Title of scholarly journal. Date: Page numbers if given. Online database name. Medium of publication. Date of access. <URL>.</p> <hr/> <p>Phillip, G. "Taking the Byte Out of Cybercrime." <i>National Information Today</i>. 22 Dec. 2003: 129- 144. Gale Infotrac. Web. 10 June 2009. <http://infotrac.galegroup.com.wf2dnvr13>.</p>	<p>Book – Two Authors First author (last, first), second author (first then last). <i>Title of the book</i>. City of publication: name of the publisher, year of publication. Medium of publication consulted.</p> <hr/> <p>Franke, Damon and John Brown. <i>Modernist Heresies: British Literary History, 1883-1924</i>. Columbus: Ohio State UP, 2008. Print.</p>
<p>Images Online Name of the artist or photographer, if known. Title (or caption) of the image. Date of original painting/photograph if known. <i>Name of Web site</i>. Web. Date of access.</p> <hr/> <p>Lange, Dorothea. The Migrant Mother. 1936. Prints and Photographs Div., Lib. of Cong. <i>Dorothea Lange: Photographer of the People</i>. Web. 9 May 2007.</p>	<p>Book – Corporate Author Corporation's name. <i>Title of the book</i>. City of publication: name of the publisher, year of publication. Medium of publication consulted.</p> <hr/> <p>National Research Council. <i>Beyond Six Billion: Forecasting the World's Population</i>. Washington: Natl. Acad., 2000. Print.</p>

Electronic Sources	Print Sources
<p>Article in Encyclopedia Online Author, if known. Title of article. Publisher or sponsor. Date of publication. Medium of publication. Date of access.</p> <hr/> <p>"de Kooning, Willem" <i>Encyclopaedia Britannica Online</i>. Encyclopaedia Britannica, 2008. Web. 11 June 2009.</p>	<p>Article in a General Encyclopedia Author (if known). "Title of article." <i>Title of Book</i>. Year edition. Medium of publication consulted.</p> <hr/> <p>"Japan." <i>The Encyclopedia Americana</i>. 2004 ed. Print.</p>
<p>Article in Periodical Online Author. "Title of work." <i>Title of overall web site</i>. Version or edition. Publisher or sponsor (if not known- type N.p.) Date of publication – (if not known- type n.d.) Medium of publication. Date of access.</p> <hr/> <p>Green, Joshua. "The Rove Presidency." <i>The Atlantic.com</i>. Atlantic Monthly Group. Sept. 2007. Web. 11 June 2009.</p>	<p>Periodical Article Author (last, first). "Title of the article." <i>Periodical title</i> The full date or month and year: inclusive page numbers. Medium of publication consulted.</p> <hr/> <p>McEvoy, Dermot. "Little Books, Big Success." <i>Publishers Weekly</i> 30 Oct. 2006: 26-28. Print.</p>
<p>Article from an Online Electronic Periodical Author. "Title of work." <i>Title of overall web site</i>. Version or edition. Publisher or sponsor (if not known- type n.p.) Date of publication – (if not known- type n.d.). Medium of publication. Date of access.</p> <hr/> <p>Shah, Parilah Mohd, and Fauziah Ahmad. "A Comparative Account of the Bilingual Education Programs in Malaysia and the United States." <i>GEMA Online Journal of Language Studies</i> 7.2 (2007): 63-77. Web. 5 June 2008.</p>	<p>Article in a Scholarly Journal Author (last, first). "Title of the article." <i>Journal title</i> volume number. Issue number (year of publication): inclusive page numbers. Medium of publication consulted.</p> <hr/> <p>Piper, Andrew. "Rethinking the Print Object: Goethe and the Book of Everything." <i>PMLA</i> 121.1 (2006): 124-38. Print.</p>
<p>Music Clips Online Performer. "Title of Work." <i>Title of the overall Web site</i>. Version or edition used. Publisher or sponsor of the site (if not available, use N.p.) Date of publication (if not available, use n.d.). Medium of publication. Date of access.</p> <hr/> <p>Concerto Palatino, perf. "Canzon à 6 per l'Epistola." By Giovanni Priuli. <i>Boston Early Music Festival and Exhibition</i>. Boston Early Music Festival, 2003. Web. 20 July 2007.</p>	<p>Interview Conducted by You Name of person interviewed. Interviewed by your name. Personal or telephone interview. Date of interview.</p> <hr/> <p>Pei, I.M. Interviewed by John Smith. Personal interview. 10 June 2009.</p> <p>Reed, Ishmael. Interviewed by John Smith. Telephone interview. 10 June 2009.</p>

X. The IB Learner Profile



The aim of all IB programmes is to develop internationally minded people who, recognizing their common humanity and shared guardianship of the planet, help to create a better and more peaceful world. IB learners strive to be:

Inquirers	They develop their natural curiosity. They acquire the skills necessary to conduct inquiry and research and show independence in learning. They actively enjoy learning and this love of learning will be sustained throughout their lives.
Knowledgeable	They explore concepts, ideas and issues that have local and global significance. In so doing, they acquire in-depth knowledge and develop understanding across a broad and balanced range of disciplines.
Thinkers	They exercise initiative in applying thinking skills critically and creatively to recognize and approach complex problems, and make reasoned, ethical decisions.
Communicators	They understand and express ideas and information confidently and creatively in more than one language and in a variety of modes of communication. They work effectively and willingly in collaboration with others.
Principled	They act with integrity and honesty, with a strong sense of fairness, justice and respect for the dignity of the individual, groups and communities. They take responsibility for their own actions and the consequences that accompany them.
Open-minded	They understand and appreciate their own cultures and personal histories, and are open to the perspectives, values and traditions of other individuals and communities. They are accustomed to seeking and evaluating a range of points of view, and are willing to grow from the experience.
Caring	They show empathy, compassion and respect towards the needs and feelings of others. They have a personal commitment to service, and act to make a positive difference to the lives of others and to the environment.
Risk-takers	They approach unfamiliar situations and uncertainty with courage and forethought, and have the independence of spirit to explore new roles, ideas and strategies. They are brave and articulate in defending their beliefs.
Balanced	They understand the importance of intellectual, physical and emotional balance to achieve personal well-being for themselves and others.
Reflective	They give thoughtful consideration to their own learning and experience. They are able to assess and understand their strengths and limitations in order to support their learning and personal development.

Community and Service Log 2011-2012

Fairfield Middle

Moody Middle

Tuckahoe Middle

2011-2012 Guidelines

What types of activities qualify?

- ▶ Activities that serve an educational institution and are not tied to a grade or other compensation
- ▶ Activities for non-profit, non-sectarian (non-religious) organizations with 501(c)3 status
- ▶ Activities that serve an individual in need who cannot otherwise provide for himself

Important Notes!

- ★ *Up to ten (10) hours* of eligible service activities can be completed during the summer for rising 7th and 8th graders.
- ★ Rising 6th graders may begin their service *after* an introduction to the Areas of Interaction in September.

For the complete reference on Henrico County's volunteerism guidelines, visit

<http://henrico.k12.va.us/Pdf/Instruction/CommunityServiceGuidelines6thru8.pdf>

IBMYP students must complete a minimum of **20 hours** of volunteerism per year while exploring their role in helping others and identifying the needs of the community through the middle school curriculum.

What types of activities do not qualify?

- ▶ Activities for school sports and clubs, with the exception of service clubs
- ▶ Religious activities
- ▶ Activities for organizations that do not hold 501(c)3 status, unless they are for educational purposes
- ▶ Services that directly benefit a member of your family
- ▶ Court ordered service to the community

C & S Log Collection Dates

- ▶ October 18 & 19
- ▶ January 10 & 11
- ▶ March 14 & 15
- ▶ May 9 & 10

What I Learned
How I Helped
Reflection
Service Organization
How I Changed
New Goals
Who Benefited
What Inspired Me

Each quarter, you will include a reflection on your service to the community. Your teacher will help guide you.